

DATA HUB REPORTING GUIDE

Membership

Additions

Confirmations	
Confessions of Faith	
Transfers In	
Reaffirmations of Faith	

Removals

Deaths	
Transfers Out	
Other Removals	

Baptisms

Child Baptisms (12 & younger)	
Adult Baptisms (13 & older)	

Total 2024 Membership

Attendance

Average Weekly Worship Attendance (in person only)	
Community Engagement	
Church Participants	
Have your members participated in US or international mission/immersion/service trips?	Yes No

Youth Program

Active Jr. High Participants	
Active Sr. High Participants	

Virtual Attendance

Video conferencing (e.g., Zoom)—Average devices logged per service

Social media (e.g., Facebook Live)—Average views per service

Video hosting (e.g., YouTube)—Average views per service

Multistream (e.g., Restream.io, Streamyard)—average views per service

Audio platform (e.g., podcast, radio broadcast, 1-800 number)—Average listeners per service

Christian Education/Faith Formation Program

Active Participants

Children (0-17 years)

Adults (18 years & over)

Average Participants

Children (0-17 years)

Adults (18 years & over)

Financial

Income

Total Income

Pledges and Offerings

Expenditures

Additional UCC Giving

Other Support

Capital Payments

Operating Expenses

Endowments

Bequests

Deferred Gifts

Endowment

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Ministerial Support

Full-time	Yes	No	Utility Allowance	
Minister Category			Social Security	
Salary			Annuity	
Additional Amount Paid by Other Church			Insurance	
Parsonage			Other Expenses	
Rental Allowance			Business Expenses	

If you have multiple pastoral staff, please complete additional ministerial support reports.

Full-time	Yes	No	Utility Allowance	
Minister Category			Social Security	
Salary			Annuity	
Additional Amount Paid by Other Church			Insurance	
Parsonage			Other Expenses	
Rental Allowance			Business Expenses	

Full-time	Yes	No	Utility Allowance	
Minister Category			Social Security	
Salary			Annuity	
Additional Amount Paid by Other Church			Insurance	
Parsonage			Other Expenses	
Rental Allowance			Business Expenses	

Yearbook Supplemental Survey

1. Does your church use church management software?
 - Yes
 - No **(skip to question 3)**
 - Unsure **(skip to question 3)**
2. What church management software do you use?

3. We appreciate you submitting your church's annual data for the Yearbook. Are you aware that the office that produces the Yearbook (CARDD – the Center for Analytics, Research & Development, and Data) produces an annual Statistical Profile of church, member, and clergy trends based on Yearbook data that is available for free download?
 - Yes
 - No **(skip to next section)**
 - Unsure **(skip to next section)**
4. If yes: How do you use the Statistical Profile? (select all that apply)
 - To read for my own understanding of the UCC
 - To share with clergy
 - To share with my congregation
 - To use for research
 - Other: please specify

Online Giving

5. How has giving in your church changed since COVID-19?
 - Giving has decreased significantly
 - Giving has decreased modestly
 - Giving has stayed the same
 - Giving has increased modestly
 - Giving has increased significantly
6. Does your church offer electronic giving options?
 - We offered electronic giving before March 1, 2020
 - We have made electronic giving options available since March 1, 2020
 - We do not offer electronic giving options **(skip to Congregational Engagement Questions)**
 - We are considering offering electronic giving options **(skip to Congregational Engagement Questions)**
7. What platform(s) are you using for electronic giving? (Choose all that apply.)
 - Vanco/Realm
 - Tithe.ly
 - PayPal
 - Venmo
 - Church website
 - Other (please specify) _____
8. What percentage of your giving would you estimate is received electronically? _____%

Harm Reduction and Overdose Prevention Ministries

9. Has your church done any of the following? Select all that apply:
- Hosted an overdose prevention training?
 - Developed a congregational overdose response plan?
 - Have installed an overdose response kit, including naloxone (opioid overdose reversal medication) available/accessible in the event of an overdose emergency?
 - Hosted a Harm Reduction Justice Sunday service?
 - Explored implementation opportunities of the Faithful Advocacy and Intersectional and Transformational Healing in Harm Reduction resolution?
10. Which, if any, of the following ministries does your church offer? Select all that apply:
- Self-help and mutual aid fellowships?
 - Ministries with neighbors who are unhoused?
 - Ministries with neighbors who are incarcerated?
 - Ministries with people living with HIV/AIDS and/or HCV?
 - Family Support Groups for loved ones touched by substance use/overdose?
 - Outreach with people who use drugs?
 - Harm Reduction Education / Resources?
11. What resources does your congregation, and its leadership, need to be able to expand wellness and justice ministries with people who use drugs, people who love people who use drugs, and people who have experienced an overdose?

12. Would you be interested in being contacted by the Harm Reduction and Overdose Prevention Ministries to discuss how we might assist your congregation in growing wellness and justice ministries in partnership with people with lived and living experience of substance use and overdose?

Yes

If yes, please include your contact information:

Name: _____

Role at church: _____

Email address: _____

Phone number: _____

No

UCC Wellness Ministries Questions

1. There are many ways local churches and other settings of ministry support health and wellbeing. Please select the activity or activities that your church provides: (Check all that apply)

- Spiritual care (e.g., healing circles, prayer circles, meditation, bereavement support etc.)
- Meal delivery, food pantries
- Visits (e.g. home, care facility, hospital, etc.)
- Cards or notes to parishioners
- Phone calls to parishioners
- Health education and promotion
- Mental health awareness and promotion
- Disability awareness, access, and support
- Walking programs
- Support groups (e.g., caregiver support, NAMI mental health, AA, NA Al-Anon. etc.)
- Advocate for universal access to health and wellness options
- Prayer shawls
- Transportation
- Small group activities
- Other (please specify) _____
- We do not provide any of the above activity/activities but would be interested in providing health and wellness programs
If so, which health and wellness programs would you be interested in providing?

14. Which, if any, of the following Wellness Ministries resources or communication channels are you aware of?

- The wellness.ministries.ucc Instagram account
- The Wellness Ministries Facebook page
- Videos on the UCC YouTube channel
- The monthly newsletter: Mind, Body, Spirit – Linking Lives for Health and Wholeness
- The Wellness Ministries Toolkit on ucc.org
- The Zoom Train-the-Trainer series: Orientation of Wellness Ministries Volunteers
- The UCC Wellness Ministries Handbook for Visitation

15. Which, if any, of the following Wellness Ministries have you used to assist your ministry?

- The wellness.ministries.ucc Instagram account
- The Wellness Ministries Facebook page
- Videos on the UCC YouTube channel
- The monthly newsletter: Mind, Body, Spirit – Linking Lives for Health and Wholeness
- The Wellness Ministries Toolkit on ucc.org
- The Zoom Train-the-Trainer series: Orientation of Wellness Ministries Volunteers
- The UCC Wellness Ministries Handbook for Visitation

16. Are you your church's contact person for wellness ministries?

- Yes
- No

17. Do you give consent to be contacted by UCC's Wellness Ministries about your church's wellness ministries?

Yes

If yes, please include your contact information:

Name: _____

Role at church: _____

Email address: _____

Phone number: _____

No

Environmental Justice Ministries

18. Has your church divested from fossil fuels?

Yes

If yes, can the UCC's Environmental Justice Ministries add your church to the UCC's online list of divested churches?

Yes

No

No

Unsure

19. Does your church have solar panels?

Yes

If yes, can the UCC's Environmental Justice Ministry add your church to the UCC's online list of solar churches?

Yes

No

No

If no, is your church interested in being contacted by our Environmental Justice Ministry to learn more about solar panels?

Yes (please include your contact information below) No

Name: _____

Role at church: _____

Email address: _____

Phone number: _____

Unsure

Administrative Support Questions

20. Does your church have a designated administrative support person?

- Yes
- No **(skip to question 25)**
- Not currently but we are in the process of hiring someone **(skip to question 25)**

21. What is the current employment status of your administrative support person?

- Full-time/Paid
- Full-time/Unpaid
- Part-time/Paid
- Part-time/Unpaid

22. Does the administrative support position offer benefits other than income? Select all that apply:

- Medical insurance
- Dental insurance
- Vision insurance
- Life insurance
- Housing allowance
- Paid vacation time
- Other (please specify) _____

23. How long has the administrative support person been in this position?

- Less than 1 year
- 1-2 years
- 3-5 years
- 6-10 years **(skip to question 25)**
- 11-15 years **(skip to question 25)**
- 16-20 years **(skip to question 25)**
- More than 20 years **(skip to question 25)**

24. How long was the previous person at your church?

- Less than 1 year
- 1-2 years
- 3-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- More than 20 years

25. How important do you think having administrative support staff is to the operation of your church?

- Very important
- Somewhat important
- Neither important nor unimportant
- Somewhat unimportant
- Very unimportant

Questions on Lay Led Congregations

26. Is your congregation primarily served by a UCC-ordained clergy person?

- Yes (**skip to end**)
- No

27. Who leads your congregation's worship services? (Check all that apply)

- A UCC member in discernment or multiple UCC members in discernment
- Someone in formation for ordination in another denomination
- Someone with lay ministerial standing or licensed through your Association
- A layperson or laypeople without lay or licensed ministerial standing
- A UCC-ordained pastor or pastors serving in a limited capacity
- A pastor or pastors ordained by another denomination
- A UCC-ordained chaplain or chaplains serving in a limited capacity
- A chaplain or chaplains from another denomination
- A retired UCC-ordained minister acting in a limited capacity
- A retired pastor from another denomination
- Other (please specify) _____

28. When was the last time your congregation was primarily served by a UCC-ordained clergy person?

- A few months ago
- Several months to a year ago
- Between one year and two years ago
- Two to five years ago
- More than five years ago
- We have never had a UCC-ordained clergy person
- Don't know/unsure

29. On which of the following topics would additional resources be most helpful? Select up to 3.

- Church governance
- UCC polity
- Church finances (e.g., navigating financial statements, insurance)
- Search and call (e.g., creating job descriptions, ministry covenants)
- Pastoral care (e.g., caring for the bereaved)
- Baptism, communion, and life rites (e.g., weddings, funerals)
- Legal compliance (e.g., nonprofit filing, copyright law)
- Worship (e.g., sermon writing resources, lectionary resources)
- Community engagement and support
- Theology
- Other (please specify) _____
- None of the Above